

## ***Terms of Reference: Classification Committee***

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### **Primary responsibility:**

The primary responsibility of the BISFed Classification Committee is to safeguard and strengthen the Classification Rules of Boccia and to ensure there is strength in depth in the international body of Boccia Classifiers.

### **Duties:**

The Classification Committee's duties include:

- a. Ensuring the honesty and integrity of classification and the game is maintained.
- b. Attending meetings of the BISFed Classification Committee – no fewer than four meetings per year, one of which will be a physical gathering (usually in conjunction with a Boccia Competition.) All other meetings should take place by telephone conference call if possible.
- c. Contributing expertise and providing counsel, advice, and influence in ensuring the Boccia Classification Rules are maintained.
- d. Appointing the Chief Classifier and Classification panels for competitions.
- e. Ensuring the Boccia Classification Rules are fairly applied at all BISFed sanctioned events.
- f. Collecting all classification forms and updating the Classification database after sanctioned events.
- g. Organising classification workshops, appointing presenters and ensuring a high standard of classification workshops and presenters.
- h. Representing BISFed enthusiastically and professionally at all times.
- i. Representing BISFed in its relationship with its members and other relevant international organisations (e.g. the International Paralympic Committee)

### **Time Commitment; reimbursement**

- a. The annual time commitment of the Classification Committee Members is expected to be in the range of 15 – 20 days per year (but 30 – 40 days for the Chairman)
- b. The role is voluntary, but BISFed pays reasonable economy class expenses for travel to important meetings when such expenses cannot be recovered directly from the organisers of the event

### **Personal Attributes of Members of the Committee**

- a. A good understanding of written and spoken English
- b. Willingness to give time, imagination and creativity to the BISFed initiatives
- c. Commitment to attend meetings and conduct the duties of the position
- d. A clear understanding of the BISFed Classification rules and a current International classifier qualification with a minimum of 2 years' experience working at international competitions